



**Government of Jammu and Kashmir
Health and Medical Education Department
Civil Secretariat, Srinagar/Jammu**

Subject:- Transfers and postings- instructions thereon.

**Circular No:- 02 -JK(HME) of 2022
Dated: 19-05-2022**

In the weekly review meeting of the Health and Medical Education Department taken by Principal Secretary to the Government, Health and Medical Education Department on 17th of May, 2022, in Civil Secretariat, Jammu, it was observed that the Heads of the Departments have been effectuating transfers of Gazetted officers at their own level without approval of the Administrative Department, which is contrary to the laid down policy on the subject. It was also observed that the Administrative Department being the cadre controlling authority of all the Gazetted Officers of the Department, as such their transfers and postings fall in the exclusive domain of the Administrative Department. This issue was, therefore, viewed seriously.

It is accordingly enjoined upon the Heads of all the Departments of Health and Medical Education Department that:-

- i. Henceforth, no Head of the Department shall affect the transfers and postings of Gazetted Officers at his own level and such transfers shall be made at the level of the Administrative Department.
- ii. Even if the Heads of the Departments are required to make such transfers under any emergent situation they shall seek the prior approval of the Administrative Department.

Any departure from these instructions shall be viewed very seriously and shall invite disciplinary action.

Sd/

(Navin K. Choudhary) IAS

Principal Secretary to the Government
Health and Medical Education Department.

Dated:-19-05-2022

No:- HD-Cord/183/2022-02

Copy to the

01. Principal Secretary to the Lieutenant Governor.

02. Principal Secretary to the Government General Administration Department.

03. Mission Director, National Health Mission, J&K.
04. Commissioner/Food and Drugs Administration, J&K, Srinagar.
05. Principal Govt. Medical College, Srinagar/Jammu/Anantnag/Baramulla/
Doda/Kathua/Rajouri.
06. Director General, Family Welfare, MCH & Immunization, J&K.
07. Principal, Govt. Dental College, Srinagar.
08. Principal, Indira Gandhi, Govt. Dental College, Jammu.
09. Director Health Services, Jammu/ Kashmir
10. Director AYUSH, J&K.
11. OSD to Advisor (B) Incharge Health and Medical Education Department.
12. Private Secretary to the Principal Secretary, Health and Medical Education
Department.
13. Incharge Website
14. Circular file.


19.5.2022

(Javaid Ahmad Malik)JKAS
Under Secretary to the Government
Health & Medical Education Department